



# UNDERGROUND STORAGE TANK 30 DAY NOTICE

See back of form for instructions

Please ✓ the appropriate box: ☐ Intent to Install ☐ Intent to Close ☐ Both

FOR OFFICE USE ONLY

Site ID #: \_\_\_\_\_

FS ID #: \_\_\_\_\_

## Site Information

UBI Number \_\_\_\_\_

Site/Business Name \_\_\_\_\_  
Street

Site Address \_\_\_\_\_

City/State \_\_\_\_\_

Zip Code \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_

## Owner Information

(This form will be returned to this address)

UST Owner/Operator \_\_\_\_\_

Mailing Address \_\_\_\_\_  
Street

\_\_\_\_\_ P.O. Box

City/State \_\_\_\_\_

Zip Code \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_

## Tank Installation Company (if known). Fill out this section ONLY if tanks are being installed.

Service Company \_\_\_\_\_ Contact Name \_\_\_\_\_

Address \_\_\_\_\_  
Street P.O. Box

\_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_  
City State Zip Code

## Tank Permanent Closure Company (if known). Fill out this section ONLY if tanks are being closed.

Service Company \_\_\_\_\_ Contact Name \_\_\_\_\_

Address \_\_\_\_\_  
Street P.O. Box

\_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_  
City State Zip Code

## Tank Closure Information

Fill out this section ONLY if tanks are being closed.

Tank ID	Projected Closure Date	Tank Capacity	Substance Stored	Date Tank Last Used	Is There Product In the Tank (Yes/No)	If No, Date Tank Was Pumped
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

## Tank Installation Information

Fill out this section ONLY if tanks are being installed.

Tank ID	Approx. Install Date
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

# Instructions

Please Read Carefully

AFTER COMPLETING THIS FORM. RETURN TO:

TOXICS CLEANUP PROGRAM  
DEPARTMENT OF ECOLOGY  
P.O. BOX 47655  
OLYMPIA, WA 98504-7655

Check the appropriate box for tank closure, tank installation, or both.

## Site and Owner Information

Fill in the site and owner information. Please include the Ecology site number for tank closures; also, be sure to provide telephone numbers so that any problems can be resolved quickly. Confirmation of receipt of this form will be returned to the owner.

## Tank Installation Company

List the installation company, if known. Upon receipt of the completed form, Ecology will validate it and return it to the owner. This validated form allows you to receive a one time drop of product, for UST system testing purposes only. **To dispense product and receive additional deliveries, you must complete the Master Business License registration and obtain your Tank Tag from Ecology. The registration information must be submitted to the Department of Licensing within 30 days of installation to receive a Master Business License with the appropriate tank endorsement(s).**

## Tank Permanent Closure Company

List the closure company, if known. Upon receiving a completed 30 day closure form, Ecology will stamp the date received on the form and return a copy to the owner.

Contact your local fire marshal and planning department prior to tank closure to find out if any additional permits are required by county or other local jurisdictions. Compliance with the State Environmental Policy Act (SEPA) Rules, Chapter 197-11 WAC, may be necessary.

Closure may proceed 30 days after the date stamped on the form. A site assessment is required at the time of closure. Contamination found or suspected at the site must be reported to the appropriate Ecology regional office within 24 hours. If the contamination is confirmed, a site characterization report must be submitted to the regional office within 90 days; if contamination is not confirmed, a site assessment report must be submitted to the above address within 30 days.

**Please note: Individuals performing UST services MUST be certified by the International Code Council (ICC), or have passed another qualifying exam approved by the Department.**

## Tank Information

List tanks to be installed or closed. Please report tank ID number(s) for tanks to be closed and assign new tank ID number(s) to tanks being installed. Do not use existing numbers from closed tanks.

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The following tanks are exempt from notification requirements:

- ❖ Farm or residential tanks, 1,100 gallons or less, used to store motor fuel for personal or farm use only. The fuel must not be for resale or used for business purposes.
  - ❖ Tanks used for storing heating oil that is used on the premises where the tank is located.
  - ❖ Tanks with a capacity of 110 gallons or less.
  - ❖ Equipment or machinery tanks such as hydraulic lifts or electrical equipment tanks.
  - ❖ Emergency overflow tanks, catch basins, or sumps.
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